

## **MARIA DESIREE SUAREZ**

Florida International University College of Law

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### **EXPERIENCE**

**FLORIDA INTERNATIONAL UNIVERSITY COLLEGE OF LAW, Miami, FL**

**July 2025 – Present**

*Assistant Professor, Legal Skills and Values*

Teach the first-year required courses in the Legal Skills and Values program, emphasizing legal research, analysis, objective and persuasive writing, and oral advocacy. Provide students with a strong foundation in drafting office memoranda, email memoranda, and appellate briefs, as well as preparing and delivering oral arguments. Instruct on Bluebook citation, legal writing mechanics, professionalism, and ethics, with a focus on bar preparation and ultimate bar passage.

**GF IMMIGRATION LAW, P.A., Miami, FL**

**Aug. 2024 – June 2025**

*Attorney Supervisor*

Managed the RFE and Appeals Department, supervising law clerks and attorneys, setting weekly goals, and coordinating workflows to ensure timely filings. Oversaw recruitment, training, and mentorship of attorneys, law clerks, and case writers by facilitating onboarding and providing guidance on legal writing, issue spotting, ethics, and client representation. Designed and implemented streamlined case flows, templates, and procedures for appeals, significantly improving firm-wide efficiency. Built and expanded the firm's Removal Defense practice, leading the creation of case structures, training programs, and strategic hiring to ensure long-term growth and sustainability. Stayed current on immigration law developments, including precedent decisions, regulatory changes, and executive orders, while monitoring practice trends to shape case strategies and implement firm-wide policy updates.

**IMMIGRATION GROUP, LLP, Miami, FL**

**Nov. 2022 – Dec. 2023**

*Senior Litigation Attorney*

Represented detained and non-detained clients nationwide in removal proceedings before EOIR, including Immigration Courts and the BIA, as well as before USCIS and ICE. Drafted and filed a wide range of legal documents, including motions, briefs, relief applications, PSG statements, and oppositions to DHS's filings, in addition to preparing immigration petitions and supporting evidence before USCIS. Facilitated training sessions for staff and attorneys.

**U.S. DEPARTMENT OF JUSTICE, San Antonio, TX / New York, NY / Miami, FL** **Sep. 2019 – Nov. 2022**

*Attorney Advisor, Executive Office for Immigration Review (EOIR)*

Selected for the prestigious DOJ Honors Program. Provided direct support to Immigration Judges by drafting signature-ready court orders, bench memoranda, and practice guidelines. Conducted in-depth research and analysis on complex immigration law issues—including asylum, withholding of removal, and CAT protection—and monitored, interpreted, and synthesized BIA and federal circuit precedent, regulations, and agency policies to brief judges and attorneys on their implications.

**LIBRARY OF CONGRESS, Washington, D.C.**

**Jan. 2014 – May 2015**

*Huntington Fellow*

Conducted legislative research and facilitated training sessions for visiting patrons on research methods.

## **EDUCATION**

UNIVERSITY OF THE DISTRICT OF COLUMBIA, Washington, DC

**May 2019**

Juris Doctor, *magna cum laude*

*Activities:* Law Review, Managing Editor  
Immigration and Human Rights Clinic  
Community Development Law Clinic  
Civil Procedure Teaching Assistant  
Research Assistant, Professor Philip Lee

ST. THOMAS UNIVERSITY, Miami, FL

**Dec. 2015**

Master of Business Administration

FLORIDA INTERNATIONAL UNIVERSITY, Miami, FL

**May 2013**

Bachelor of Arts in Political Science, Minor in International Relations

## **PROFESSIONAL MEMBERSHIPS**

Florida Bar (Active Member in Good Standing)

American Immigration Lawyers Association (“AILA”)

Miami-Dade Bar

Legal Writing Institute

## **ACADEMIC SERVICE AND ACTIVITIES**

College of Law Committee: *Adjunct Review*

Faculty Specialized Advising: *U.S. Department of Justice Honors Program*